

USMF FOUNDATION

SERVING THE UNIVERSITY SYSTEM OF MARYLAND

USM Foundation Administration and Finance Staff	
Title	Areas of Responsibility
Dawn James Administrative Assistant to the VP for Finance and CFO Tel: 301-445-2713 Fax: 301-445-2707 djames@usmd.edu	Annual Endowment Report Memorandum of Understanding New account agreements and updates
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Erica Hoff Payroll Administrator & Staff Accountant Tel: 301-445-2723 Fax: 301-445-2707 enorton@usmd.edu	Employee Benefits Non-Resident Aliens Payroll Information
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Linda Ringer Director of Finance Tel: 301-445-2717 Fax: 301-445-2707 lringer@usmd.edu	Trust and Annuity Coordination Bank Transfers and Reconciliations
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Ginger Whelley Assistant Comptroller Tel: 301-445-2726 Fax: 301-44-2707 whelley@usmd.edu	Stock Gifts/Wire Transfers